

**State of Rhode Island and Providence Plantations  
DEPARTMENT OF BUSINESS REGULATION (DBR)  
1511 Pontiac Avenue, Bldg. 68-2  
Cranston, Rhode Island 02920**

**Division of  
Design Professionals BOARD OF EXAMINATION AND  
REGISTRATION OF ARCHITECTS  
MEETING MINUTES**

**DATE: November 16, 2015**

**PLACE: Department of Business Regulation (DBR)  
1511 Pontiac Avenue, Bldg 68-1 Conference Room  
Cranston, RI 02920**

**MEMBERS PRESENT: Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo, Member David L. DeQuattro (Present from 1:16 p.m. – 3:37 p.m.)**

**MEMBERS ABSENT: Member Christian J. Ladds**

**OTHERS PRESENT: Dawne Broadfield, Board Executive**

**A. CALLED TO ORDER: Chair Grosvenor called the meeting to order at 1:11 p.m.**

**B. MEETING MINUTES**

**(1) Vice-Chair Prengaman moved to approve the open meeting**

minutes of October 6, 2015 as published. Secretary Lonardo seconded. Motion passed, 3-0, three (3) in favor, two (2) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman and Secretary Thomas D. Lonardo. Members David L. DeQuattro and Christian J. Ladds were absent from this vote.

(2) Vice-Chair Prengaman moved to approve and seal the executive session meeting minutes of the October 6, 2015 as published. Secretary Lonardo seconded. Motion passed, 3-0, three (3) in favor, two (2) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman and Secretary Thomas D. Lonardo. Members David L. DeQuattro and Christian J. Ladds were absent from this vote.

### **C. EXECUTIVE SESSION**

(1) Secretary Lonardo moved to convene into executive session at 1:12 p.m. pursuant to RI General Laws §42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Vice-Chair Prengaman seconded. Motion passed, 3-0, three (3) in favor, two (2) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman and Secretary Thomas D. Lonardo. Members David L. DeQuattro and Christian J. Ladds were absent from this vote.

(2) Secretary Lonardo moved to adjourn from executive session and to reconvene to an open meeting at 1:53 p.m. pursuant to R.I.G.L.

**§42-46-4. Vice-Chair Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.**

**(3) Secretary Lonardo moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Vice-Chair Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.**

**(4) Secretary Lonardo moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4, as follows: Vice-Chair Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.**

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**Record of Votes Taken in Executive Session:**

**Executive Session Item B (1) (A) – One (1) anonymous complaint**

**practicing without a Certificate of Authorization**

**Chair Grosvenor reviewed the website. Attorney Algee followed up on the business cards, letterhead, etc. Vice-Chair Prengaman moved to close. Secretary Lonardo seconded. Discussion occurred. The motion was amended to add that the Board will revisit this matter in six (6) months at which time Chair Grosvenor will review the website again. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.**

**Executive Session Item B (1) (B) – One (1) matter involving a plan stamped by an architect / architect firm that is not listed in the Board's records**

**Member DeQuattro moved to send an inquiry letter to the architect / architect firm that it came to the Board's attention that the practice of architecture may have been performed at a place of business in Westerly, RI 02891 and to request a response describing the scope of work for the project as the architect / architect firm does not hold a Certificate of Authorization (COA). Vice-Chair Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.**

**Executive Session Item B (2) (C) – One (1) matter pertaining to**

information that appeared in an article in a newspaper publication on an architectural firm.

Secretary Lonardo moved to continue. Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.

Executive Session Item B (2) (D) – One (1) matter pertaining to information that appeared in an article in a newspaper publication on a firm that is using the term “architectural” without holding a Certificate of Authorization.

Member DeQuattro moved to continue. Secretary Lonardo seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.

Executive Session Item B (2) (E) - One (1) Rhode Island Registered Architect requesting a postponing of the license test for at least four (4) months for 2014-2015 due to illness

Vice-Chair Prengaman moved to send a letter to the Rhode Island Registered Architect indicating that the Board is sympathetic to the Rhode Island Registered Architect’s medical issues and hardships and to request the submission of the renewal application, tax affidavit and one hundred and twenty dollar (\$120) renewal fee. The Board

granted a six-month extension ending June 30, 2016 at which time twenty-four (24) continuing education hours must be satisfied. Member DeQuattro seconded. Discussion occurred. A reminder of the new continuing education requirement will be included in the letter. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.

**Executive Session Item B (2) (F) - One (1) Rhode Island Registered Architect submitted renewal application noting disciplinary action in another jurisdiction with no final determination made to date.no final determination made to date.**

Vice-Chair Prengaman moved to send a letter to the Rhode Island Registered Architect requesting a further description of the Rhode Island Registered Architect's pending issue noted on the Rhode Island Registered Architect's renewal application. Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote

**Executive Session Item B (2) (G) - One (1) Rhode Island Registered Architect inquiry as to municipality's actions**

The Board reviewed the Rhode Island Registered Architects' November 12, 2015 e-mail regarding the action of the municipality

concerning a parcel of land for Public Buildings. The Board will send an inquiry letter to the municipality with a copy to the municipality's Building Official requesting the status of the project and a copy of the referenced drawings.

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#### **D. OLD BUSINESS**

(1) David Udkow, RI Architect #2363 – to review list of current projects stamped, if any, performed in Rhode Island since his last renewal. Secretary Lonardo moved to accept Mr. Udkow's final report and to close. Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.

(2) Any other old business to come before the Board – None.

#### **E. NEW BUSINESS**

(1) Rules and Regulations – Discussion of the term “principal” – Discussion occurred. Attorney Algee would like to get a second opinion of the term and will talk to the DBR Executive Counsel. The Board will also look at the NCARB Model Law for guidance. This item

**was continued.**

**(2) American Institute of Architects/ri (AIA/ri) Design Awards will be held on December 3, 2015 at the Providence Public Library from 6:00–9:00 p.m. to recognize the newly registered architects. Chair Grosvenor will attend to recognize the newly registered architects.**

**(3) Any other new business to come before the Board.**

**F. National Council of Architectural Registration Boards (NCARB) Information and Updates)-(Review/Take Action)**

**(1) NCARB Announcements, Publications, etc.: – No comments on the standard publications.**

**(2) NCARB – “Intern Development Program” – Submit recommendation for a title change. – NCARB Region 1 Director, Vice-Chair Prengaman, gave a summary. NCARB put together a Task Force to study renaming the Intern Development Program (IDP). The Task Force recommended to change the name, and the NCARB Board of Directors (BOD) approved the recommendation. NCARB is now accepting recommendations for the new title for the program. The Board will submit the name, Apprentice Architect Development Program. Vice-Prengaman will report this Board’s recommendation to the NCARB BOD at their meeting next week.**

**(3) NCARB Request for Comments: Proposed Modification to the**



**NCARB Education Standard – NCARB is seeking comments on the proposed change to its Education Standard to align with changes to the National Architectural Accredited Board (NAAB) 2014 Conditions for Accreditation. NCARB Committees have reviewed this information in detail, and both the Committees and NCARB BOD accepted the changes. This Board reviewed, agreed and had no comments. The Board will respond to NCARB accordingly.**

**(4) NECARB Fall Meeting – October 23 - 25, 2015 – New Haven, CT – Vice-Chair Prengaman indicated that the New England Conference of Architectural Registration Boards (NECARB) Executive Committee sent out a post-meeting survey asking for feedback of this meeting. The comments came back overwhelmingly critical of how the meeting ran, such as not discussing the regulation of the practice of architecture instead of reviewing students' drawings and also items on the agenda were skipped and not discussed. The NECARB Executive Committee took those comments into great consideration and has reorganized the agenda to address those comments/concerns for the 2016 Fall Meeting in Exeter, NH.**

## **G. APPLICATIONS**

**(1) Registration requests from individual requesting reciprocity of his/her Rhode Island registration for Board action. Stephen P. Maher Linda Snapp**

**Vice-Chair Prengaman moved to approve the reciprocity application for Stephen P. Maher. Member DeQuattro seconded. Motion passed,**

**4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.**

**Vice-Chair Prengaman moved to approve the reciprocity application for Linda Snapp. Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.**

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**(2) Mark Rapp, RI Architect #1930, Expired 12/31/2013 - Renewal application package submitted for restoration of an expired certificate, which has been allowed to lapse for a period of 6 months to not more than two years, with a brief outline setting forth the professional activities during the lapsed period.**

**Vice-Chair Prengaman moved to approve the renewal application for Mark Rapp. Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.**

**(3) John M. Robinson, RI Architect #911, Expired 12/31/2013 - Renewal application package submitted for restoration of an expired certificate, which has been allowed to lapse for a period of 6 months to not more than two years, with a brief outline setting forth the professional activities during the lapsed period.**

**Member DeQuattro moved to approve the renewal application for John M. Robinson. Vice-Chair Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.**

**(4) Bruce Thomas Bockstael, RI Architect #585, requesting Emeritus Status.**

**Vice-Chair Prengaman moved to approve emeritus status for Bruce Thomas Bockstael pending submission of his rubber stamp. Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.**

**(5) Fred T. Matthias, RI Architect #1532, requesting Emeritus Status.**

**Vice-Chair Prengaman moved to approve emeritus status for Fred T. Matthias pending submission of his rubber stamp. Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1)**

absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.

**(6) Kenneth J. MacKenzie, RI Architect #3504 - Disciplinary Action noted on renewal application.**

Vice-Chair Prengaman moved to approve the renewal application for Kenneth J. MacKenzie and that he be placed on the continuing education audit list for 2017 and to close. Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.

**(7) Timothy B. Seaman – RI Architect #3184 – Disciplinary Action noted on renewal application.**

Vice-Chair Prengaman moved to send a letter to Timothy B. Seaman requesting that he check the box on the renewal application acknowledging the Certificate of Authorization (COA) requirement and given the disciplinary history that he submit the history of his continuing education hours. Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.

**(8) Nicholas J. Tricarico, RI Architect #1077 – Disciplinary Action noted on renewal application.**

**Member DeQuattro moved to approve the renewal application for Nicholas J. Tricarico. Vice-Chair Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.**

## **H. APPLICATIONS**

**(1) CERTIFICATES OF AUTHORIZATION (COA) APPLICATIONS Processed by the Board Executive Administratively, See Attached List dated October 6, 2015 – No list was provided for this meeting. Lists will be provided every other month.**

**(2) Certificates of Authorization (COA) requests for Board Action**

**• Torre/Design Consortium, Ltd., A Professional Corporation**

**Vice-Chair Prengaman moved to send a letter to Torre/Design Consortium, Ltd, A Professional Corporation that due to lack of response to the Board's September 14, 2015 letter requesting information, the Board withdrew their application. Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.**

**• Cube 3 Studio Architecture, LLC**

**Secretary Prengaman moved to conditionally approve the COA initial application for Cube 3 Studio Architecture, LLC pending submission of an updated application confirming the total number of staff in the firm and pending a receipt of a “Certificate of Good Standing from the Rhode Island Secretary of State’s office.” Member DeQuattro seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.**

**I. NEXT MEETING DATE – January 25, 2016 at 1:00 p.m.**

**J. ADJOURNMENT**

**Member DeQuattro moved to adjourn the meeting at 3:37 p.m. Vice-Chair Prengaman seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair John K. Grosvenor, Vice-Chair David R. Prengaman, Secretary Thomas D. Lonardo and Member David L. DeQuattro. Member Christian J. Ladds was absent from this vote.**



**Respectfully submitted,**

**Thomas D. Lonardo, NCARB  
Secretary**

**TDL/dmb**

**• Posted on January 26, 2016 electronically on Secretary of State's Office website. Pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.**

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